



TECH PREP HIGH SCHOOL

STUDENT HANDBOOK

2024-2025

Principal: Richard Torrez
Learning Director: Esteban Casas

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Phone: 687-7400
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Tulare Joint Union High School District

Tech Prep High School

“Eagles are Keeping It R.E.A.L.”

Classroom

Respect: *Being considerate of the feelings, opinions and property of others.*

- ☐ Use appropriate language and tone
- ☐ Welcome different views
- ☐ Respond calmly and respectfully to peers and staff
- ☐ Do your own work
- ☐ Tech use for academics
- ☐ Clean up after yourself

Engage: *Participate in learning activities when inside and outside and outside of the classroom*

- ☐ Use appropriate language and tone
- ☐ Be an active participant
- ☐ Use class time wisely
- ☐ Complete assignments on time

Achieve: *Accomplish your goals through hard work and resiliency to persevere*

- ☐ Strive to be resilient
- ☐ Do your best
- ☐ Set high expectations for
- ☐ Work collaboratively

Learn: *Actively participate in experiences that will promote academic and personal growth*

- ☐ Be responsible for your own learning
- ☐ Listen and follow teacher directives
- ☐ Do your best
- ☐ Complete assignments during class time

TECH PREP HIGH SCHOOL MATRIX

“Eagles are Keeping it Real”


Eagles are REAL 	Classrooms Gym, PE, Leadership, Art, Library, Counseling Groups, Cafeteria	Common Areas Hallways, Restrooms, Courtyard, Cafeteria, Field	Office Attendance, Counseling, SRO	TPHS Related Activities Assemblies, Field Trips, Sports
Respect: Being considerate of the feelings, opinions and property of others.	<ul style="list-style-type: none"> • Use appropriate language & tone • Welcome different views • Respond calmly, respectfully to peers & staff • Do your own work • Own your actions • Tech use only for academics • Clean up after yourself 	<ul style="list-style-type: none"> • Use appropriate language & tone • Clean up after yourself • Keep food & drink in assigned areas only • Wait in line patiently 	<ul style="list-style-type: none"> • Use appropriate language & tone • Own your actions • Tech use only for academics 	<ul style="list-style-type: none"> • Follow TPHS rules & guidelines • Use appropriate language • Own your actions • Clean up after yourself
Engage: Participate in learning activities when inside and outside of the classroom.	<ul style="list-style-type: none"> • Use appropriate language & tone • Be an active participant • Use class time wisely • Come to class organized • Complete assignments on time 	<ul style="list-style-type: none"> • Come in, sit down, eat & enjoy the company of your friends • Use your time wisely • Move quickly to your next class 	<ul style="list-style-type: none"> • Use appropriate language & tone • Be polite to staff, adults & students • Use a positive tone 	<ul style="list-style-type: none"> • Use appropriate language & tone • Follow teacher & staff directions • Respect property of others
Achieve: Accomplish your goals through hard work and resiliency to persevere.	<ul style="list-style-type: none"> • Strive to be resilient • Do your best • Set high expectations for self • Work collaboratively 	<ul style="list-style-type: none"> • Use your time wisely • Build & maintain healthy relationships 	<ul style="list-style-type: none"> • Use your time wisely • Be purposeful in your visits 	<ul style="list-style-type: none"> • Be honest • Be involved • Represent TPHS values-REAL
Learn: Actively participate in experiences that will promote academic and personal growth.	<ul style="list-style-type: none"> • Be responsible for your own learning • Listen and follow teacher directives • Do your best • Complete assignments during class time 	<ul style="list-style-type: none"> • Follow teacher directions • Practice learned skills • Clean up after yourself • Respect the boundaries of others 	<ul style="list-style-type: none"> • Use appropriate language & tone • Wait patiently, sit appropriately • Keep hands & feet to yourself • Respond calmly & respectfully when spoken to 	<ul style="list-style-type: none"> • Use appropriate language & tone • Follow school guidelines & event rules • Demonstrate appropriate behavior • Respond appropriately to redirection • Use caution in & around parking areas and bus zones

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COUNTRYSIDE & TECH PREP HIGH SCHOOL

2024-2025 Bell Schedule

Monday-Thursday

Period	Start	End	Minutes
Period 1	8:30 a.m.	9:20 a.m.	50
Period 2	9:25 a.m.	10:15 a.m.	50
Break	10:15 a.m.	10:25 a.m.	15
Period 3	10:30 a.m.	11:20 a.m.	50
Period 4	11:25 a.m.	12:15 p.m.	50
Lunch	12:15 p.m.	12:50 p.m.	35
Period 5	12:50 p.m.	1:40 p.m.	50
Period 6	1:45 p.m.	2:35 p.m.	50
Period 7	2:40 p.m.	3:30 p.m.	50

Minimum Day

Class	Start	End	Minutes
Period 1	8:30 a.m.	9:05 a.m.	35
Period 2	9:10 a.m.	9:45 a.m.	35
Break	9:45 a.m.	9:50 a.m.	5
Period 3	9:55 a.m.	10:30 a.m.	35
Period 4	10:35 a.m.	11:10 a.m.	35
Period 5	11:15 a.m.	11:50 a.m.	35
Period 6	11:55 a.m.	12:30 p.m.	35
Period 7	12:35 p.m.	1:05 p.m.	

Fridays

Period	Start	End	Minutes
Period 1	9:30 a.m.	10:15 a.m.	45
Period 2	10:20 a.m.	11:05 a.m.	45
Break	11:05 a.m.	11:10 a.m.	10
Period 3	11:15 a.m.	12:00 p.m.	45
Period 4	12:05 p.m.	12:45 p.m.	40
Lunch	12:45 p.m.	1:20 p.m.	35
Period 5	1:20 p.m.	2:00 p.m.	40
Period 6	2:05 p.m.	2:45 p.m.	40
Period 7	2:50 p.m.	3:30 p.m.	40

Absences:

The number one cause of student failure is poor attendance. Poor attendance habits started in school often carry through to adult life and are a major factor in job loss. We realize that students are sometimes unable to attend school due to illness or family emergencies. In those cases, parents are responsible for notifying the attendance office to clear the absence. Parents should call the attendance office at 687-7400 on the day their student is absent or send a note with the student on the day they return to school.

Tech Prep HS wishes to keep you informed of your student's absences. An automatic dialer, ParentSquare, will call your home in the event that your child is marked absent in one or more classes that day. If you have already called in for that particular absence please disregard the phone message. If you are unaware of the absence, please call the school and ask to speak to the attendance Clerk to confirm the absence. In addition to the automatic dialer (ParentSquare), a letter is sent home via our Attention to Attendance (A2A) program if your child reaches 9 or more period absences.

The following absences are Excused:

1. Doctor appointment(s) or doctor mandated stay at home order
2. Subpoenas to court
3. Funeral for an immediate family member
4. Participation in a school activity

Automated External Defibrillator: a medical device designed to analyze the heart rhythm and deliver an electric shock to victims of ventricular fibrillation to restore the heart rhythm to normal (located in the front office).

Aeries Student Information System (Home Access):

Parents can easily access their student's grades, assignments and attendance online by creating a parent account. In order to create an account you will need an email account, password, and follow the on-screen instructions for setting up an account. Access to your student's grades is available through any web browser. Open up your browser and in the location or URL box type in: <http://grades.tulare.k12.ca.us>. Once an account is created, multiple students can be associated with the account. A link to the Aeries student information portal to check student grades can also be found on the school website at <http://tphs.tjuhsd.org> under the heading Helpful Links.

All students can currently track their grades and attendance using the Aeries Student Information System. Their login information is their school email address and the password they use to log on to school computers. These accounts are re-created daily. If a student changes their password or email address it will be reset each day. Parents can get this information from their student or the administration office and can use this information to check attendance and grades.

Arriving to School Late:

All students arriving to school late must sign-in at the office and wait to receive a late pass from designated staff before going to class.

Graduation Requirements:

To receive a diploma from Tech Prep High School students must:

1. Complete all district and State of California required coursework and accrual of a minimum of 220 credits

2. Satisfy district Senior attendance policy (see attendance policy for graduating seniors below)

Graduation Requirement Overview		
English	4 Years	40 Credits
Social Science	3 Years	30 Credits
Mathematics	2 Years	20 Credits
Science	2 Years	20 Credits
Physical Education	2 Years	20 Credits
Fine Arts / Foreign Language	1 Year	10 Credits
Electives		80 Credits

Attendance Policy for Graduating Seniors:

Tulare Joint Union High School District has implemented a 95% attendance policy that must be met during the senior year for participation in commencement ceremonies.

Students must be in class at least 95% of the periods during their senior year of high school to participate in commencement ceremonies. Seniors not meeting the 95% attendance requirement will graduate and receive a diploma, but will not be a part of the commencement ceremonies.

Saturday School attendance (all four hours) may clear an absence except absences due to suspension. Banking of Saturday School credit is NOT allowed.

Discipline:

When a student has committed an offense in violation of education code one or more of the following disciplinary actions is considered by the school administration (much depends on the seriousness of the offense while trying to be both fair and consistent, leaving suspension as a last resort, and making the discipline progressive):

- Warning, Parent/Guardian contact, Referral to Counseling, Campus Beautification-Community Service, Restriction from School Activities, Behavior Contract (18 year olds and probationers), 1 to 5 day Suspension, Law Enforcement Notification, Transfer (SV/TAS/Adult School), Recommendation for Expulsion.

Student conduct that will be reported to Law Enforcement includes, but is not limited to:

- Possessing, selling, or otherwise furnishing a firearm
- Possession of an explosive
- Assault with a firearm, deadly weapon, or instrument other than a firearm
- Assault likely to produce great bodily harm
- Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of a controlled substance, alcohol, or other intoxicant

- Offered, arranged, or negotiated to sell a controlled substance, alcohol, or other intoxicant and sold or otherwise furnished an item represented as a controlled substance, alcohol, or other intoxicant
- Any act of a pupil that may involve the possession or sale of narcotics or a controlled substance
- Violation of the Gun-free School Zone Act of 1995, within 1000 feet of a school
- Possession of a dirk, dagger, ice pick, knife, folding knife with a blade that locks into place, razor with an unguarded blade, box cutter, taser, stun gun, pellet gun, BB gun, or spot marker gun
- Vandalizing, defacing, or stealing of school property

Dress Code:

All clothing shall be neat, clean and acceptable in repair and appearance and shall be worn within the bounds of decency, safety, and good taste as deemed appropriate by school administration. No clothing, attire, jewelry, or accessories will be allowed that detracts from a safe, productive learning environment.

1. Footwear must be worn at all times.

2. Any apparel, jewelry, accessory, notebook, backpack, or manner of grooming, which, by virtue of its color, arrangement, trademark or any other attribute, denotes membership in gangs, advocates drug use, violence, disruptive behavior or is offensive is prohibited. Gang style clothing may vary and change from year-to-year. Attire or articles of clothing including, but not limited to, hats, hair nets, gloves, bandannas, wristbands, extremely long belts, belt buckles with initials, numbered items (XIII, 13, XIV, 14, etc.) or jewelry commonly held to be related to a gang or gang activity are not permitted. No clothing or apparel that may intimidate others or provoke others to acts of violence will be allowed on campus or at any school-sponsored activity. A behavior contract is enforced based on gang associated activities.

3. Caps and hats are not permitted on campus. From November 1st to March 1st, beanies will be allowed outdoors and must be:

- Free of designs other than district/school logos
- Free of any gang affiliation
- Free from advocating any alcohol, drug, or tobacco product

Any beanie not deemed appropriate by a school administrator will be confiscated.

Upon approval by site administration and for sun protection, students are allowed to wear a full brim hat that is constructed of cotton or canvas material, capable of being folded up while in the classroom. These hats must be:

- Free of any type of logo or writing
- Solid white or khaki color
- Removed upon entering building

4. See-through, bare midriff, fishnet blouses, spaghetti strap tops (straps must be one (1) inch or wider), low cut, revealing tops, muscle shirts, strapless tops, off-the-shoulder and undershirts are prohibited. Shirts cut low under the arm will not be acceptable. No student may wear clothing that contains words that are suggestive or has suggestive double meanings of lewdness, obscenity or vulgarity.

Clothing advertising alcohol, drug or tobacco products is prohibited.

5. The length of shorts must be within the bounds of decency and in good taste as appropriate for school. All shorts, skirts, and skorts must reach mid-thigh. Biker shorts shall not be worn as outer garments.

6. Any clothing, hairstyle, piercings, or styles of dress that may cause a threat, have a negative effect, or disrupt the educational process will not be permitted.
7. Shirts must be worn at all school activities including sporting events. Bare midriffs will not be allowed.
8. No bagging or sagging clothes are permitted. Pants must fit at the waist, hips, crotch and thighs. Belts must be tucked into the pant loop. No inappropriate holes or frays will be permitted.
9. Bandannas are not allowed at school or at school-sponsored events.
10. Towels, T-shirts, folded shirts or any other clothing article cannot be worn around the neck, draped over the shoulder, or hanging from the pocket.
11. Heavy chains that may pose a danger are prohibited.
12. Sports jerseys are not allowed on campus other than those with district/school logos effective 2014-2015.

Coaches and teachers may impose more stringent dress requirements to accommodate the special needs of certain sports and/or classes.

Education Code 48900- Legal Code Regarding Student Discipline:

A pupil shall not be suspended from school or recommended for expulsion, unless the superintendent of the school district or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r), inclusive:

- (a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.
(2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stole or attempted to steal school property or private property.

(h) Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.

(i) Committed an obscene act or engaged in habitual profanity or vulgarity.

(j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.

(k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

(l) Knowingly received stolen school property or private property.

(m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.

(n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.

(o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.

(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.

(q) Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.

(r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:

(1) "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:

- (A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
- (B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
- (C) Causing a reasonable pupil to experience substantial interference with his or her academic performance.
- (D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

(2) (A) "Electronic act" means the creation and transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:

- (i) A message, text, sound, or image.
- (ii) A post on a social network Internet Web site, including, but not limited to:
 - (I) Posting to or creating a burn page. "Burn page" means an Internet Web site created for the purpose of having one or more of the effects listed in paragraph (1).
 - (II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.
 - (III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.
- (B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.
- (3) "Reasonable pupil" means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.

(s) A pupil shall not be suspended or expelled for any of the acts enumerated in this section unless the act is related to a school activity or school attendance occurring within a school under the jurisdiction of the superintendent of the school district or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to a school activity or school attendance that occur at any time, including, but not limited to, any of the following:

- (1) While on school grounds.
- (2) While going to or coming from school.
- (3) During the lunch period whether on or off the campus.
- (4) During, or while going to or coming from, a school-sponsored activity.

(t) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).

(u) As used in this section, "school property" includes, but is not limited to, electronic files and databases.

(v) For a pupil subject to discipline under this section, a superintendent of the school district or principal may use his or her discretion to provide alternatives to suspension or expulsion that are age appropriate and designed to address and correct the pupil's specific misbehavior as specified in Section 48900.5.

(w) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities.

Electronic Device Policy (includes cell phone, tablet, and headphone use):

While these items are permitted on campus it is the students responsibility to ensure that their property is safely secured at all times and these items not be used during class time or instruction except as permitted by the teacher. **The Tulare**

Joint Union High School District is not responsible for lost, stolen, or damaged electronic communication devices or any charges incurred as a result.

1st Offense	Warning, ask student to put phone away
2nd Offense	Confiscate phone, give back to student at the end of the period, teacher calls home
3rd Offense	Confiscate phone, turn in to admin office, student pick up at the end of the day, teacher/admin call home
4th Offense	Confiscate phone, turn in to admin office, parent pick up at the end of the day, admin calls home
5th Offense	Confiscate phone, turn in to admin office, parent pick up at the end of the day, additional consequence given to student

Emergency Fire Drills/Evacuation/Lockdown:

Instructions for emergency procedures are posted by the exit door in each classroom. It is important that all students follow the emergency procedures as written and follow instruction from staff as we work together to ensure everyone's safety. Failure to follow procedures may result in disciplinary action.

Felt Tip Markers- The use or possession of felt tip markers is prohibited on the school grounds and at all school activities.

Food and Drink in Class:

With the exception of water, food and drink are not allowed in classrooms during instruction. Students are encouraged to eat and drink during the morning break and lunch. Teachers will use discretion when appropriate.

Harassment:

California's Education Code specifically prohibits discrimination and harassment against students and staff in schools on the basis of sex, ethnic group identification, race, national origin, religion, color, mental or physical disability, actual or perceived sexual orientation or gender identity. TPHS will not tolerate harassment of any student by any other student or district employee. Any case of harassment should be reported immediately to a school administrator.

Sexual harassment includes, but is not limited to, unwelcome sexual flirtations or propositions, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the educational setting. Other types of conduct which may constitute sexual harassment include verbal abuse of a sexual nature, graphic verbal comments about an individual's body, sexually degrading words used to describe an individual, the display of sexually suggestive objects or pictures in an educational setting, and any act of retaliation against an individual who reports a violation of the district's sexual harassment policy or who participates in the investigation of a sexual harassment complaint.

Leaving School Early:

Students are not allowed to leave school early (before lunch or end of the school day) without parent approval. Parents/guardians can call the administration office at 687-7400 or come by in person to arrange for a student to leave school early. Students leaving school without parent approval may be subject to disciplinary action and/or loss of privileges.

Matches or Cigarette Lighters:

Students are not allowed to have matches, cigarette lighters, or any ignitable device while on campus.

Mental Health Posters

In compliance with AB 748, our school will display mental health posters in common areas to ensure that all students have easy access to information about mental health resources and support services. The mental health posters, mandated by AB 748, will be prominently placed throughout the school to promote awareness and provide vital contact information for mental health services available to students. The posters will be 8.5 x 11 in size.

WHEN LIFE LOOKS AND FEELS LIKE THIS...

NEGATIVE THOUGHTS/SELF-TALK
ISOLATING
CONSIDERED OR ATTEMPTED SUICIDE
FEELING HOPELESS OR HELPLESS
HIGH LEVEL OF PRESSURE OR STRESS TO MAINTAIN PERFECTION
FIGHTING
EMPTINESS OR NUMB
PEER PRESSURE
SPENDING MORE TIME ON SCREENS THAN WITH PEOPLE
UNMOTIVATED
OFTEN FEELING SAD, ANGRY, IRRITATED, OR LONELY
LOSS OF INTEREST IN THINGS YOU USED TO ENJOY

STOMACH ACHES OR HEADACHES
OVEREATING OR NOT EATING ENOUGH
USING DRUGS OR ALCOHOL TO COPE WITH LIFE
HARMING YOURSELF OR OTHERS
RACING HEARTBEAT
FEELINGS OF SHAME
NOT SLEEPING OR SLEEPING TOO MUCH (BEYOND 10 HOURS)
FEARFUL
LOW SELF-ESTEEM
LOST OR UNSURE WHAT THE FUTURE MIGHT HOLD
FEEL LIKE LIFE IS NOT WORTH LIVING
PANIC

IT'S TIME TO TAKE CARE OF YOU!

CHECK YOUR BREATHING, IS IT STEADY?
GET TO KNOW YOURSELF: YOUR HOPE, INTERESTS, AND DESIRES
GET ENOUGH ZZZ'S, 8 HOURS IS GREAT!
THINK IT THROUGH, DO YOU KNOW WHAT YOU FEEL?
CONNECT OFFLINE AND MAKE MEMORIES

REACH OUT, BECAUSE WHEN YOU ARE READY, SO ARE WE!

SCHOOL STAFF IS READY TO SUPPORT!

Counseling Support Numbers:
District: (559) 688-2021 | TULHS: (559) 687-7356;
TULHS: (559) 687-7337 | MCHS: (559) 687-7380;
SVHS: (559) 687-7384 | ACHS: (559) 687-7303;
TPHS/CHS: (559) 687-7400

988
SUICIDE & CRISIS
LIFELINE

211
Tulare County
Mental Health
Support

**Tulare County
Office of Education**
800 N. 9th, County Superintendent of Schools

CUANDO LA VIDA SE VE Y SE SIENTE ASÍ...

PENSAMIENTOS NEGATIVOS/PIENSAJO INTERNO
AISLAMIENTO
CONSIDERAR O INTENTO DE SUICIDIO
SENTIRSE DESESPERADO O IMPOTENTE
ALTO NIVEL DE PRESIÓN O ESTRÉS POR MANTENER LA PERFECCIÓN
PELEAS
SENTIRSE ATURDIDO O VAÍO
PRESIÓN DE COMPAÑEROS
PASAR MÁS TIEMPO EN PANTALLAS QUE CON PERSONAS
DESINTEGRADO
A MENUDO SENTIRSE TRISTE, ENOJADO, IRRITADO O SOLO
PÉRDIDA DE INTERÉS EN LAS COSAS QUE SOLÍAS DISFRUTAR

DOLORES DE ESTÓMAGO O DE CABEZA
COMER EN EXCESO O NO COMER LO SUFICIENTE
USO DE DROGAS O ALCOHOL PARA SOBRELLEVAR LA VIDA
LASTIMARSE A SÍ MISMO O A OTROS
LATIDOS DEL CORAZÓN ACCELERADOS
SENTIRSE AVERGONZADO
NO DORMIR O DORMIR DEMASIADO (MÁS DE 10 HORAS)
TEMOROSO
BAJA AUTOESTIMA
PERDIDA O INCERTEZA DE LO QUE PODRÁ DEPARAR EL FUTURO
SENTIR QUE LA VIDA NO TIENE VALOR
PÁNICO

ES TIEMPO DE CUIDARTE

REVISAR TU RESPIRACIÓN, ¿ES CONSTANTE?
CONÉCTATE A TI MISMO, TUS ESPERANZAS, INTERESES Y DESEOS
DORMIR LO SUFICIENTE, 8 HORAS ES GENIAL
PENSAR BIEN, ¿SABES LO QUE SIENTES?
CONÉCTATE SIN CONCIENCIA Y CREA MEMORIAS

COMUNÍCATE, PORQUE CUANDO TÚ ESTÉS LISTO, ¡NOSOTROS TAMBIÉN!

¡EL PERSONAL DE LA ESCUELA ESTÁ LISTO PARA APOYARTE!

Números de Apoyo de Consejería:
District: (559) 688-2021 | TULHS: (559) 687-7356;
TULHS: (559) 687-7337 | MCHS: (559) 687-7380;
SVHS: (559) 687-7384 | ACHS: (559) 687-7303;
TPHS/CHS: (559) 687-7400

988
SUICIDE & CRISIS
LIFELINE

211
Tulare County
Mental Health
Support

**Tulare County
Office of Education**
800 N. 9th, County Superintendent of Schools

Metal Detector:

The Board believes that the presence of weapons in the schools threatens the district's ability to provide the safe and orderly learning environment to which district students and staff are entitled. The Board also believes that metal

detector searches offer a reasonable means to keep weapons out of the schools and mitigate the fears of students and staff. Metal detectors will be used as necessary to help provide a safe learning environment.

Overt Displays of Affection:

A high school campus is not the place for overt physical displays of affection between students. Students are expected to demonstrate appropriate behavior.

ParentSquare:

ParentSquare is a parental involvement program that informs you of your student's behavior, performance, attendance, and achievement on a daily, period by period basis. You may receive one automated call per day that will inform you of any information that your student's teachers feel is important. Such information may include an update on how your student is behaving in class, whether or not your student is completing daily assignments and how your student is doing on tests and/or quizzes, or several other critical messages. This allows us another way to connect parents with their student, increasing the student's chances for success. ParentSquare is also used for special messages about events at the school and to communicate school wide emergencies.

Prescriptions and Over-The-Counter Medications:

All medications or prescription drugs need to be checked-in at the administration office prior to the student going to class.

Recording Fights- or Instigating Fights:

Any use or illegal use of an electronic device (such as a cell phone, smart phone, video or digital camera, MP3 player or any device capable of audio / video recording) that violates district policy is prohibited. Any student who intentionally uses an electronic device to record a fight; or instigate, aid or abet a fight for the purpose of recording such fight will be subject to disciplinary action.

Restroom Use:

In addition to teacher permission, students can only use the restroom one male and/or one female at a time to limit the number of students out of class throughout the period. Students are encouraged to use the restroom during breaks and between classes.

Returning to the Comprehensive Campus:

Students may request to return to the comprehensive campus (Tulare Union, Tulare Western, or Mission Oak) 6 weeks prior to the end of a semester. For involuntary transfers the criteria for returning to the comprehensive campus typically include:

1. Attending school regularly (preferably attendance of 90% or better)
2. Passing all classes
3. No major disciplinary issues (fighting, drug use/possession, etc...)

Students referred to TPHS via the expulsion process may have additional criteria that must be met prior to being considered for re-enrollment at the comprehensive school.

Riding the Bus:

Riding the bus to and from school is a privilege. Students need to remember that while on the bus they are under the supervision of the school. Students are expected to follow the directions of the driver and to refrain from boisterous or dangerous behavior. Failure to behave properly on the bus or at bus stops may result in loss of riding privileges or other disciplinary action. All buses are equipped with video cameras to ensure safety.

Searches:

School officials may search any individual student, his/her property, or district property under his/her control when there is a reasonable suspicion that the search will uncover evidence that he/she is violating the law, Board policy, administrative regulation, or other rules of the district or the school. Reasonable suspicion shall be based on specific and objective facts that the search will produce evidence related to the alleged violation. The types of student property that may be searched by school officials include, but are not limited to, purses, backpacks, and student vehicles parked on district property.

School Dance Policy (*Applies To Voluntary Status Students*):

Voluntary Status students wanting to attend the Winter Formal and/or Prom must have a current student ID card, be dressed appropriately (school dress code is enforced), and maintain 95% attendance or above to be eligible to attend.

All discipline rules and expectations and their consequences that are in effect during the school day will be enforced during school dances. Depending on the nature of the infraction, the student may be suspended or expelled from school. Students who are in violation of the dress code or choose to participate in inappropriate behaviors, including inappropriate dancing, touching or overt displays of affection, will be asked to leave the dance. The school will attempt to immediately contact the parent/guardian when a student is found in violation of school rules and is removed from a dance.

For more information on school dances and school dance guidelines please contact the school administration office.

SCICON and Class Assignments:

Participation at SCICON as a student counselor is a privilege and at the discretion of school administration. To be eligible to be a counselor students must:

- Attend SCICON training
- Attend school regularly (80% attendance or above)
- Behave appropriately (no major disciplinary issues)
- Perform well academically (C or above in all classes per aeries gradebook or teacher comments)

A successful stay for the entire duration of the week commitment along with a positive evaluation from adult staff at SCICON will earn the student 5 elective credits. No partial credit will be given for students who leave SCICON early due to disciplinary reasons. Students are expected to complete the original assignments, or an alternative assignment as determined by the teacher, given during the week they are away at SCICON. It is important that the student stay current with information and content knowledge that may be needed for future assignments, projects, and/or benchmark exams. Exemptions from assignments will be given when the assignment is an activity or project that requires the student to be present to complete. Any missed assignments not exempted or not completed by the student will count against the student's total points/grade in class. Also, no student will be sent to participate as a counselor at SCICON the last week of a grading period.

Sports Participation:

To be eligible to compete in sports (Volleyball, Soccer, Basketball, Softball) students must adhere to the expectations listed below if they want to represent TPHS and compete against other schools in the Continuation Athletic League.

Eligibility consists of:

- Passing all classes or earning a minimum of a 2.0 GPA the previous grading period
- Maintaining a minimum of 80% attendance for the semester
- Not being sent home on suspension the week of the game

Please note, if there are more eligible players than there are spaces on the roster on game day it becomes the coach's discretion as to who plays and who stays behind. The Coach will select players based on:

- Participation in practice, Ability level, and Attitude

Tobacco Use:

The use or possession of tobacco in any form is prohibited on the school grounds and at all school activities.

Use of District Technology:

District students are only permitted to use District Technology for purposes which are safe (pose no risk to students, employees or assets), legal, ethical, do not conflict with their duties or the mission of the District, and are compliant with all other District policies. The District reserves the right to restrict online destinations through Classroom Relay or other means.

Unauthorized Sales of Food:

Students may not sell food and other items on the campus unless they represent a school-sponsored club or activity that has received permission to sell by the ASB.

Valuables / Student Cars:

Students are encouraged to leave all valuables and non-essential school items at home. While Tech Prep staff make every effort to minimize theft the school cannot be responsible for lost or stolen items. School insurance does not cover the loss of student valuables taken from a car or damage to student cars parked in the school parking lot.

Video Cameras on Campus:

Video surveillance cameras are located throughout the entire campus to assist school administration and police with investigations aimed at maintaining safety and discipline.

Visitors on Campus:

To help ensure the safety of the students and staff at TPHS, all non-students (including parents) must check in at the administration office and must be approved by administration before going further onto campus. In general, students are not to bring friends/siblings/other relatives to campus as visitors without prior approval from administration. Best time for former students or others to visit with teaching staff is after school.

Weapons:

It is against the criminal law and school law to bring any kind of weapon, or an imitation firearm, to school. This includes any kind of knife. The education code requires that a student be expelled from school for bringing a weapon, including an imitation, or any kind of dangerous object onto the school campus. Expulsion will occur if a weapon or any dangerous object is found in the student's possession, in their backpack, in their locker, or in their car parked on campus. Furthermore, any student found in possession of a weapon or dangerous object will be arrested by the police.

In addition, articles of clothing, jewelry or accessories which could pose a threat to the physical well-being and safety of students or others are not to be worn on campus. These include, but are not limited to, such items as spiked collars, spiked rings or wristbands, brass knuckles, steel toed shoes/boots, chains worn as jewelry, and oversized chains attached to wallets.

INAPPROPRIATE OR PROHIBITED ITEMS FOUND ON CAMPUS WILL BE CONFISCATED AND HELD BY THE ADMINISTRATION OR THE POLICE UNTIL SUCH TIME THAT A PARENT OR GUARDIAN IS PERMITTED TO RETRIEVE THEM. ITEMS NOT PICKED UP PRIOR TO THE END OF EACH SEMESTER WILL BE DISPOSED OF AT THE DISCRETION OF THE SCHOOL.

Tulare Joint Union High School District Aeries & SWIS Assertive Discipline Definitions Office Referral Form Definitions

Minor Problem Behaviors

Minor Problem Behavior	Definition
Defiance	Student engages in brief or low-intensity failure to follow directions or talks back.
Disrespect	Student delivers low-intensity, socially rude or dismissive messages to adults or students.
Disruption	Student engages in low-intensity, but inappropriate disruption.
Dress Code Violation	Student wears clothing that is near, but not within, the dress code guidelines defined by the school/district.
Inappropriate Language	Student engages in low-intensity instance of inappropriate language.
Other	Student engages in any other minor problem behaviors that do not fall within the above categories.
Physical Contact/ Physical Aggression	Student engages in non-serious, but inappropriate physical contact.
Property Misuse	Student engages in low-intensity misuse of property.
Tardy	Student arrives at class after the bell (or signal that class has started).
Technology Violation	Student engages in non-serious, but inappropriate (as defined by school) use of cell phone, pager, music/video players, camera, and/or computer.

Major Problem Behaviors

Major Problem Behavior	Definition
Abusive Language/ Inappropriate Language/ Profanity Ed Code: 48900(i)	Student delivers verbal messages that include swearing, name-calling, or use of words in an inappropriate way. Ed Code: Profanity/Obscenity: committed an obscene act or engaged in habitual profanity or vulgarity.
Obscene Act Ed Code: 48900 (i)	Ed Code: Committed an obscene act or engaged in habitual profanity or vulgarity
Arson	Student plans and/or participates in malicious burning of property.
Aiding and Abetting Ed. Code: 48900(s)	Student has knowledge of the act before or after and may assist in its task through advice, actions, or financial support. (Instigating) Ed Code: the infliction or attempted infliction of physical injury to another person.
Assault Ed. Code: 48900(f)	Ed Code: Caused or attempted to cause, or threatened to cause physical injury to another person.
Sexual Assault Ed Code: 48900 (n)	Committed or attempted to commit specified acts of sexual assault or committed sexual battery.

Bomb Threat/ False Alarm	Student delivers a message of possible explosive materials being on-campus, near campus, and/or pending explosion.
Bullying Ed Code: 48900.4 (o)	The delivery of direct or technology-based messages that involve intimidation, teasing, taunting, threats, or name-calling. Ed Code: Harassed, threatened or intimidated a pupil because of gender, race/ethnicity, and disability
Bus Conduct Referral Ed Code: 48900 (k)	Ed Code: Disrupted school activities or willfully defied authority of school personnel
Harassment/Bullying Gender, Race/Ethnicity, Disability Ed Code: 48900.4 (o)	Ed Code: Harassed, threatened or intimidated a pupil because of gender, race/ethnicity, and disability.
Sexual Harassment Ed Code: 48900 (n)	Ed Code: Committed or attempted to commit specified acts of sexual assault or committed sexual battery
Harassment Ed Code: 48900.4 (o)	The delivery of disrespectful messages in any format related to gender, ethnicity, sex, race, religion, disability, physical features, or other protected class. Ed Code: Harassed, threatened or intimidated a pupil because of gender, race/ethnicity, and disability
Defiance/ Insubordination/ Non-Compliance Ed Code: 48900 (k)	Student engages in refusal to follow directions and/or talks back. Ed Code: Disrupted school activities or willfully defied authority of school personnel
Disrespect Ed Code: 48900 (k)	Student delivers socially rude or dismissive messages to adults or students. Ed Code: Disrupted school activities or willfully defied authority of school personnel
Disruption/Disruptive Ed Code: 48900(k)	Student engages in behavior causing an interruption in a class or activity. Disruption includes sustained loud talk, yelling, or screaming; noise with materials; horseplay or roughhousing; and/or sustained out-of-seat behavior. Ed Code: Disrupted school activities or willfully defied authority of school personnel
Dress Code Violation Ed Code: 48900(k)	Student wears clothing that does not fit within the dress code guidelines practiced by the school/district. Ed Code: Disrupted school activities or willfully defied authority of school personnel
Extortion Ed Code: 48900 (e)	Ed Code: Committed or attempted to commit robbery or extortion
Fighting Physical/Verbal Ed Code: 48900 (a)	Student is involved in mutual participation in an incident involving physical violence. Ed Code: Caused or attempted to cause, or threatened to cause physical injury to another person
Forgery/ Theft/Plagiarism Ed. Code: 48900 (k)	Student is involved by being in possession of, having passed on, or being responsible for removing someone else's property; or the student has signed a person's name without that person's permission, or claims someone else's work as their own. Ed Code: disrupted school activities or willfully defied authority of school personnel.
Theft/Robbery Ed Code: 48900	Ed Code: Stole or attempted to steal school property or private property
Gang Affiliation Display	Student uses gesture, dress, and/or speech to display affiliation with a gang.
Inappropriate Display of Affection	Student engages in inappropriate, consensual (as defined by school) verbal and/or physical gestures/contact, of a sexual nature to another student/adult.
Inappropriate Location/ Out of Bounds Area	Student is in an area that is outside of school boundaries (as defined by school). Tuancy
Instigating Ed Code: 48900(s)	Student has knowledge of the act before or after and may assist in its task through advice, actions, or financial support. (Aiding and Abetting) Ed Code: Aided or abetted the infliction or attempted infliction of physical injury to another person.
Lying/Cheating Ed Code: 48900 (k)	Student delivers message that is untrue and/or deliberately violates rules. Ed Code: Disrupted school activities or willfully defied authority of school personnel

Other Behavior	Student engages in problem behavior not listed.
P.E. Non-Dress Ed Code: 48900 (k)	Ed Code: Disrupted school Activities or willfully defied authority of school personnel
Physical Aggression /Horseplay Ed Code: 48900 (a)	Student engages in actions involving physical contact where injury may occur (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.). Ed Code: Caused or attempted to cause, or threatened to cause physical injury to another person
Property Damage/Graffiti Vandalism Ed. Code 48900 (f)	Student participates in an activity that results in destruction or disfigurement of property. Ed Code: Caused or attempted to cause damage to school property or private property.
Receiving Stolen Property Ed Code: 48900(l)	Ed Code: Knowingly received stolen school property or private property.
Skip class/Left Class Ed Code: 48900(k)	Student leaves or misses class without permission. Ed Code: Disrupted school activities or willfully defied authority of school personnel
Tardy	Student is late (as defined by the school) to class or the start up of the school day
Technology Violation/Computer Misuse Ed Code: 48900 (k)	Student engages in inappropriate (as defined by school) use of cell phone, pager, music/video players, camera, and/or computer. Ed Code: disrupted school activities or willfully defied authority of school personnel
Threat Ed Code: 48900 (a)	Ed Code: Caused or attempted to Cause, or threatened to cause physical injury to another person.
Truancy/Truant Attendance Ed Code: 48260 Ed Code: 48900 (k)	? Student is in an area that is outside of school boundaries (as defined by school. Attendance Ed Code: Student receives an ‘unexcused absences” on three occasions of 30 minutes or more/ or full day during the school year. (CDE/SARB) Ed Code: Disrupted School Activities or willfully defied authority of school personnel
Use/Possession of Alcohol Ed Code: 48900(j)-Possession Ed.Code: 48900(c)-Under Influence	Student is in possession of/or is using alcohol. Ed Code (j): Unlawfully possessed, or unlawfully offered or arranged to sell Ed Code (c): Unlawfully possessed, sold or furnished or been under the influence of any controlled substance
Selling Alcohol Ed Code: 48900(c)	Ed Code: Unlawfully possessed, sold, or furnished or been under the influence of any controlled substance.
Use/Possession of Combustible Ed Code: 48900(b)	Student is/was in possession of substances/objects readily capable of causing bodily harm and/or property damage (matches, lighters, firecrackers, gasoline, and lighter fluid). Ed Code: Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous objects
Use/Possession of Drugs/Drug Paraphernalia Ed Code: 48900(j)-Possession Ed Code: 48900©--Under influence	Student is in possession of or is using illegal drugs/substances or imitations. Ed Code (j): Unlawfully possessed, or unlawfully offered or arranged to sell, drug paraphernalia Ed Code (c): Unlawfully possessed, sold,
Selling Drugs Ed Code: 48900 (c)	Unlawfully possessed, sold or furnished or been under the influence of any controlled substance
Use/Possession of Tobacco Ed Code: 48900 (h)	Student is in possession of/or is using tobacco. Ed Code: Possessed or used tobacco, or any products containing tobacco or nicotine products
Use/Possession of Weapons Ed Code: 48900 (b)	Student is in possession of knives (> 6 in., < 6 in.) and guns (real or look alike), or other objects readily capable of causing bodily harm.

	Ed. Code: Possessed, sold, or otherwise furnished any firearm, knife, explosive, or dangerous object.
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Locations

Locations	Definition
Art Room	The area used for art classes and activities.
Bathroom/Restroom	Areas used by students for taking care of personal needs.
Bus	The area inside the bus.
Bus Loading Zone	The area used for bus loading and unloading.
Cafeteria	The area used for breakfast and lunch.
Classroom	Areas used for instructional purposes.
Commons/Common area	Areas shared by students and staff for specific activities.
Hallway/Breezeway	Areas designated for passing from one activity/class to another.
Library	The area designated for research and study.
PE Room	The area used by students to prepare for and complete physical education classes and/or sporting events.
Off-Campus	An area beyond the property boundary of the school and not affiliated with a school activity.
Office	The area used by school staff for primary school business and management.
Other Location	The location for problem behavior event occurs in a location that is not listed
Parking Lot	Areas used for parking vehicles during school hours.
Special Event/ Assembly/Field Trip	Areas used for infrequent activities that occur in and/or out of school.
Athletic Field	Area used for athletic/special events.
Unknown Location	The location of the incident is not known or undetermined.

Perceived Motivation (Function of Behavior)

Perceived Motivation	Definition
Avoid Adult	Student engages in problem behavior(s) to get away from adult(s).
Avoid Peer(s)	Student engages in problem behavior(s) to get away from/escape peer(s).
Avoid Tasks/Activities	Student engages in problem behaviors(s) to get away/escape from tasks and/or activities.

Obtain Adult Attention	Student engages in problem behavior(s) to gain attention of adult(s).
Obtain items/Activities	Student engages in problem behavior(s) to gain items and/or activities.
Obtain Peer Attention	Student engages in problem behavior(s) to gain attention of peer(s).
Other	Possible motivation for referral is not listed above. Staff using this area will specify the possible motivation for this student's problem behavior.
Unknown Motivation	Student engages in problem behavior(s) for unclear reasons.

Others Involved

Others Involved	Definition
None	Student engages in problem behavior incident alone.
Other	Student engages in problem behavior with person not listed above.
Peers	Student engages in problem behavior incident with peer(s).
Staff	Student engages in problem behavior incident with staff.
Substitute	Student engages in problem behavior incident with substitute.
Teacher	Student engages in problem behavior incident with teacher.
Unknown	It is unclear if any others were involved in incident.

Restraint/Seclusion

Restraint/Seclusion	Definition
None	(Default) No restraint or seclusion was used.
Restraint	Any measure or condition used to immobilize or reduce the ability of a student to move his or her torso, arms, legs, or head freely.
Restraint & Seclusion	The use of both restraint and seclusion.
Seclusion	The involuntary confinement of a student alone in a room or area from which the student is physically prevented from leaving.
<i>Definitions based on documentation from the U.S. Department of Education on Restraint and Seclusion.</i>	

Action Taken

Action Taken	Definition
Action Pending	Consequence for referral is pending. Referral will be modified when "action taken" is determined.
Additional Attendance/ Saturday School	Consequence for referral results in student attending classes on a Saturday.
Alternative Placement	Consequence for referral results in student being placed in a different educational setting

Bus Suspension	Consequence for referral results in 1-3 day period when student not allowed on the bus.
Community Service	Consequence for referral results in involvement in community service activities or projects.
Conference with Student	Consequence for referral results in student meeting with administrator, teacher, and/or parent (in any combination).
Expulsion	Consequence for referral results in student being dismissed from school for one or more days.
In-School Suspension	Consequence for referral results in a period of time spent away from scheduled activities/classes during the school day.
Individualized Instruction	Consequence for referral results in student receiving individualized instruction specifically related to the student's problem behaviors.
Loss of Privilege	Consequence for referral results in student being unable to participate in some type of privilege.
Other Action Taken	Consequence for referral results in administrative decision that is not listed. Staff using this area will specify the administrative action taken.
Out-of-School Suspension	Consequence for referral results in a 1-3 day period when student is not allowed on campus.
Parent Contact	Consequence for referral results in parent communication by phone, email, or person-to-person about the problem.
Restitution/Community Service	Consequence for referral results in apologizing or compensating for loss, damage, or injury; community services.
Time in Office	Consequence for referral results in student spending time in the office away from scheduled activities/classes.
Time Out/Detention	Consequence for referral results in student spending time in a specified area away from scheduled activities/classes.